



**2026 HEL Optics Metrology Workshop
VISIT REQUEST LETTER**

August 11-12, 2026
University of North Carolina Charlotte

Attendance at the 2026 HEL Optics Metrology Workshop is limited to personnel actively engaged in work related to the subject matter of the workshop. Presentations and discussions may include Limited Distribution D information restricting participation to U.S. citizens or Legal Permanent Residents who are employees of the Department of Defense or its contractors.

VISITOR INFORMATION

Name of Visitor:	_____	SSN (Last 4):	_____
Badge Name:	_____	Citizenship / Legal Status:	_____
Date of Birth:	_____	Organization Name:	_____
Organization Address:	_____		

CLEARANCE CERTIFICATION BY SECURITY MANAGER / FSO

It is certified that the individual listed above is an employee of the above organization, is a U.S. citizen or Legal Permanent Resident, and is authorized to access Limited Distribution D information.

Organization Name and Address of Certifying Official: _____

Printed Name and Title of Certifying Official: _____

Phone Number and Email of Certifying Official: _____

Certifying Official Signature: _____ Date: _____

HOSTING ORGANIZATION POC / RETURN COMPLETED FORM

Hosting Organization POC:

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Return Completed Form To:

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